

# Emergency Procedures

Tsunami Event

( updated June 2017)



## Distant Tsunami

- Notified by Civil Defence/MBEMC (Mercury Bay Emergency Management Committee) of pending Tsunami with approximate arrival time
- Monitor Local/National Radio Station for updates
- Principal/Deputy consider options, finish school day, close School early, evacuate

## Near Source Tsunami

- Ground shaking - Greater than 1 minute; can't stand up or rolling waves OR we are notified by Civil Defence/MBEMC of imminent Tsunami/Local Warning Sirens set off (continuous same pitch)
- Principal/Deputy **activate** immediate **Evacuation Procedure**, continuous sounding of school bell

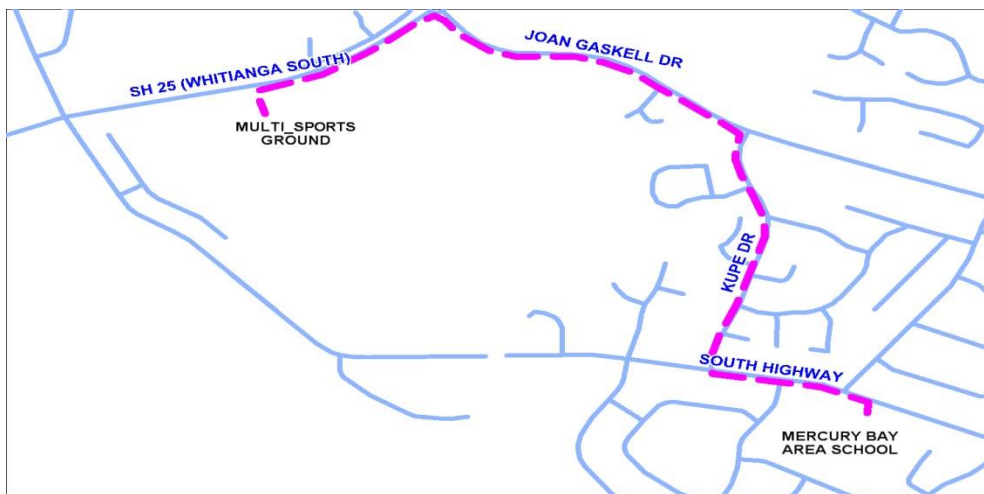
## Evacuation

- A 15 second bell will ring four times (ie over 75 seconds or so); and then a continuous bell
- Classroom teachers vacate classroom with all students in their care – Students to take their bags/lunch if close at hand
- Proceed immediately on foot to South Highway and commence walking designated route to Safe Assembly Area (SAA) (Moewai Multi-Sports ground – assemble on the west bund)
- Teachers/Teacher Aides to ensure students remain together in 'walking bus' on footpath /grass verge, maintaining consistent speed
- Block Wardens to report to Chief Warden on clear evacuation of blocks, including toilets on arrival at SAA
- Administration staff to uplift radio/laptop/ grab and go bags/ emergency rolls
- Any classes on location around Whitianga township to walk immediately to SAA by most direct route under guidance of teaching staff
- Children will assemble at the Moewai Multi-Sports ground in their class homerooms, at the bund (located on the west side of main field) where teachers will mark rolls to see who is and who is not present (this is a critical component of our duty of care): if parents do not check in with us, we have no idea where the students have gone after they have left the school ground.
- Parents can collect their child once they have checked in with their teacher. Some parents may use P.T.C, (Parent Teacher Calender App)/ Facebook / email to [mbas@mbas.ac.nz](mailto:mbas@mbas.ac.nz) or text to 02102556802 to communicate that they have collected their children.

## Safe Assembly Area

- Moewai Multi-Sports ground is the preferred site and this is **PART ONE** of the evacuation protocol. **PART TWO** is moving from there, up to the water tank at the west end of Moewai Road. The timeline to enact this movement from the Moewai Sports Ground to the water tanks depends on Civil Defence and other information and how rapidly parents are connecting with their children. **PART THREE** is, after evaluating the impact of the event and the duration of any isolation etc, a decision may be taken to leave the water tank region and to make our way to Centennial Drive to access medical supplies, shelter, water, clothing, food etc. This step would occur in a most serious event and we may be guided by Civil Defence information and personnel – however in the absence this, or the absence of parents/caregivers etc; this is where we would head.

## Map showing route to Moewai Multi-Sports Grounds (Safe Assembly Area)



## Information for the Parent Teacher Calendar App / Facebook

### Our School Calendar App



Scan the QR Code or search for "The Parent and Teacher Calendar"

- Download our school calendar app free
- Never again miss out on one of our many great school events
- Event dates and reminders updates in real time

*i* If you have already downloaded the app remember to refresh as we are always updating with important school information.

iPhone



Android



Use the absentee button to text or email the school.

Facebook - <https://www.facebook.com/MercuryBayAreaSchool/>

School email – [mbas@mbas.ac.nz](mailto:mbas@mbas.ac.nz)

School Absence Phone – 021 0255 6802

John Wright Phone – 021 383865